



**Online Graduate Business Programs  
2023 – 2024 Academic Calendar**

**Fall Quarter 2023**

<b>07/10/23 – 07/16/23</b>	<b>M - Su</b>	<b>Fall Continuing Student Registration Opens</b>
07/24/23	M	Fall Open Enrollment Begins
07/27/23	Th	Last day to petition for graduate degrees to be conferred in December 2023 (Fall Term graduates)
<b>08/21/23</b>	<b>M</b>	<b>Tuition and Fee Payment Due for Fall Quarter</b>
09/04/23	M	<i>Administrative and Academic Holiday: Labor Day (Office Closed)</i>
<b>09/11/23</b>	<b>M</b>	<b>If No Prior Enrollment, Late Registration Fee (\$100) Begins</b>
<b>09/11/23</b>	<b>M</b>	<b>Drop/Swap Fee (\$50) Begins</b>
<b>09/18/23</b>	<b>M</b>	<b>Fall Term Classes Begin</b>
<b>09/24/23</b>	<b>Su</b>	<b>Last day to add a class (Clear registration hold by Friday, 9/22 by 12 noon)</b>
09/29/23	F	Last day to submit incomplete Spring 2023 and Summer 2023 work to faculty or request an extension
10/22/23	Su	Fall 5-Week (A) Classes End
10/23/23	M	Fall 5-Week (B) Classes Begin
10/25/23	W	Grades Due (Faculty) for Weeks 1-5
10/26/23	Th	Last day to petition for graduate degrees to be conferred in March 2024 (Winter Term graduates)
11/20/23 – 11/24/23	Thu-F	<i>Administrative and Academic Holiday: Thanksgiving (Office Closed)</i>
<b>12/03/23</b>	<b>Su</b>	<b>Fall Term Classes End</b>
12/13/23	W	Grades Due (Faculty)
12/22/23 – 12/25/23	F-M	<i>Administrative and Academic Holiday: Christmas (Office Closed)</i>
12/29/23 – 1/1/24	F-M	<i>Administrative and Academic Holiday: New Year's (Office Closed)</i>

**Session 1: Fall 10-Week Course Refund Schedule (Weeks 1-10)**

09/24/23	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
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10/01/23	Su	Last Day to Drop with 50% Tuition Refund (Less Fees)
10/08/23	Su	Last Day to Drop with 25% Tuition Refund (Less Fees)
10/13/23	F	Last Day to Drop without a W (No Tuition Refund)
11/03/23	F	Last Day to Drop with a W (No Tuition Refund)

### Session 2: Fall 5-Week (A) Course Refund Schedule (Weeks 1-5)

09/24/23	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
09/29/23	F	Last Day to Drop without a W (No Tuition Refund)
10/06/23	F	Last Day to Drop with a W (No Tuition Refund)

### Session 3: Fall 5-Week (B) Course Refund Schedule (Weeks 6-10)

10/29/23	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
11/03/23	F	Last Day to Drop without a W (No Tuition Refund)
11/10/23	F	Last Day to Drop with a W (No Tuition Refund)

### Winter Quarter 2024

10/26/23	Th	Last day to petition for graduate degrees to be conferred in March 2024 (Winter Term graduates)
<b>10/30/23– 11/5/23</b>	<b>M–Su</b>	<b>Winter Continuing Student Registration Opens</b>
11/13/23	M	Winter Open Enrollment Begins
<b>12/21/23</b>	<b>Th</b>	<b>Tuition and Fee Payment Due for Winter Quarter</b>
<b>1/01/24</b>	<b>M</b>	<b>If No Prior Enrollment, Late Registration Fee (\$100) Begins</b>
<b>1/01/24</b>	<b>M</b>	<b>Drop/Swap Fee (\$50) Begins</b>
<b>01/08/24</b>	<b>M</b>	<b>Winter Term Classes Begin</b>
<b>1/14/24</b>	<b>Su</b>	<b>Last day to add a class (Clear registration hold by Friday, 1/12 by 12 noon)</b>
01/15/24	M	<i>Administrative and Academic Holiday: Martin Luther King Day (Office Closed)</i>
1/25/24	Th	Last day to petition for graduate degrees to be conferred in June 2024 (Spring Term graduates)



1/26/24	F	Last day to submit incomplete Fall 2023 work to faculty or request an extension
02/11/24	Su	Winter 5-Week (A) Classes End
02/12/24	M	Winter 5-Week (B) Classes Begin
02/14/24	W	Grades Due (Faculty) for Weeks 1-5
02/19/24	M	<i>Administrative and Academic Holiday: President's Day (Office Closed)</i>
<b>03/17/24</b>	<b>Su</b>	<b>Winter Term Classes End</b>
03/27/24	W	Grades Due (Faculty)

### Session 1: Winter 10-Week Course Refund Schedule (Weeks 1-10)

01/14/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
01/21/24	Su	Last Day to Drop with 50% Tuition Refund (Less Fees)
01/28/24	Su	Last Day to Drop with 25% Tuition Refund (Less Fees)
02/02/24	F	Last Day to Drop without a W (No Tuition Refund)
02/24/24	F	Last Day to Drop with a W (No Tuition Refund)

### Session 2: Winter 5-Week (A) Course Refund Schedule (Weeks 1-5)

01/14/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
01/19/24	F	Last Day to Drop without a W (No Tuition Refund)
01/26/24	F	Last Day to Drop with a W (No Tuition Refund)

### Session 3: Winter 5-Week (B) Course Refund Schedule (Weeks 6-10)

02/18/24	M	Last Day to Drop with 100% Tuition Refund (Less Fees)
02/23/24	F	Last Day to Drop without a W (No Tuition Refund)
03/01/24	F	Last Day to Drop with a W (No Tuition Refund)

### Spring Quarter 2024

01/25/24	Th	Last day to petition for graduate degrees to be conferred June 2024 (Spring Term graduates)
<b>02/05/24 – 02/11/24</b>	<b>M–Su</b>	<b>Spring Continuing Student Registration Opens</b>



02/19/24	M	Spring Open Enrollment Begins
<b>03/1/24</b>	<b>F</b>	<b>Tuition Billed &amp; Prepayment Holds placed on students who have not registered for classes</b>
<b>03/21/24</b>	<b>Th</b>	<b>Tuition and Fee Payment Due for Spring 2024 Quarter</b>
<b>03/25/24</b>	<b>M</b>	<b>If No Prior Enrollment, Late Registration Fee (\$100) Begins</b>
<b>03/25/24</b>	<b>M</b>	<b>Drop/Swap Fee (\$50) Begins</b>
03/29/24	F	<i>Administrative and Academic Holiday: Good Friday (Office Closed)</i>
04/01/24	M	<i>Academic Holiday: Easter Monday</i>
<b>04/02/24</b>	<b>T</b>	<b>Spring Term Classes Begin</b>
<b>04/07/24</b>	<b>Su</b>	<b>Last day to add a class (Clear registration holds by Friday 4/5 by 12 noon)</b>
4/15/24	M	Last day to submit incomplete Winter 2024 work to faculty or request an extension
04/25/24	Th	Last day to petition for graduate degrees to be conferred in September 2024 (Summer Term Graduates)
05/05/24	Su	Spring 5-Week (A) Classes End
05/06/24	M	Spring 5-Week (B) Classes Begin
05/08/24	W	Grades Due (Faculty) for Weeks 1-5
05/27/24	M	<i>Administrative and Academic Holiday: Memorial Day (Office Closed)</i>
<b>06/09/24</b>	<b>Sun</b>	<b>Spring Classes end</b>
<b>06/15/24</b>	<b>Sa</b>	<b>Graduation Commencement</b>
06/18/24	T	Grades Due (Faculty)
<b>Session 1: Spring 10-Week Course Refund Schedule (Weeks 1-10)</b>		
04/07/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
04/14/24	Su	Last Day to Drop with 50% Tuition Refund (Less Fees)
04/21/24	Su	Last Day to Drop with 25% Tuition Refund (Less Fees)
04/26/24	F	Last Day to Drop without a W (No Tuition Refund)
05/17/24	F	Last Day to Drop with a W (No Tuition Refund)



**Session 2: Spring 5-Week (A) Course Refund Schedule (Weeks 1-5)**

04/07/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
04/12/24	F	Last Day to Drop without a W (No Tuition Refund)
04/19/24	F	Last Day to Drop with a W (No Tuition Refund)

**Session 3: Spring 5-Week (B) Course Refund Schedule (Weeks 6-10)**

05/12/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
05/17/24	F	Last Day to Drop without a W (No Tuition Refund)
05/24/24	F	Last Day to Drop with a W (No Tuition Refund)

**Summer Quarter 2024**

<b>04/08/24– 04/14/24</b>	<b>M–Su</b>	<b>Summer Continuing Student Registration Opens</b>
04/22/24	M	Summer Open Enrollment Begins
04/25/24	Th	Last day to petition for graduate degrees to be conferred in September 2024 (Summer Term graduates)
<b>05/1/24</b>	<b>W</b>	<b>Tuition Billed &amp; Prepayment Holds placed on students who have not registered for classes</b>
<b>05/21/24</b>	<b>Sa</b>	<b>Tuition and Fee Payment Due for Summer 2024 Quarter</b>
<b>06/10/24</b>	<b>M</b>	<b>If No Prior Enrollment, Late Registration Fee (\$100) Begins</b>
<b>06/10/24</b>	<b>M</b>	<b>Drop/Swap Fee (\$50) Begins</b>
<b>06/17/24</b>	<b>M</b>	<b>Summer Classes Begin</b>
<b>06/23/24</b>	<b>Su</b>	<b>Last day to add a class (Clear registration holds by Friday 6/21 by 12 noon)</b>
07/04/24	Th	Administrative and Academic Holiday: Independence Day (Office Closed)
07/21/24	Su	Summer 5-Week (A) Classes End
07/22/24	M	Summer 5-Week (B) Classes Begin
07/27/24	Th	Grades Due (Faculty) for Weeks 1-5
07/25/24	Th	Last day to petition for graduate degrees to be conferred in December 2024 (Fall Term graduates)



<b>08/25/24</b>	<b>Su</b>	<b>Summer Classes End</b>
09/02/24	M	<i>Administrative and Academic Holiday: Labor Day (Office Closed)</i>
09/05/24	W	Grades Due (Faculty)
09/27/24	F	Last day to submit incomplete Spring 2024 and Summer Session 2024 work to faculty or request an extension

**Session 1: Summer 10-Week Course Refund Schedule (Weeks 1-10)**

06/23/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
06/30/24	Su	Last Day to Drop with 50% Tuition Refund (Less Fees)
07/07/24	Su	Last Day to Drop with 25% Tuition Refund (Less Fees)
07/12/24	F	Last Day to Drop without a W (No Tuition Refund)
08/02/24	F	Last Day to Drop with a W (No Tuition Refund)

**Session 2: Summer 5-Week (A) Course Refund Schedule (Weeks 1-5)**

06/23/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
06/28/24	F	Last Day to Drop without a W (No Tuition Refund)
07/18/24	F	Last Day to Drop with a W (No Tuition Refund)

**Session 3: Summer 5-Week (B) Course Refund Schedule (Weeks 6-10)**

07/28/24	Su	Last Day to Drop with 100% Tuition Refund (Less Fees)
08/02/24	F	Last Day to Drop without a W (No Tuition Refund)
08/09/24	F	Last Day to Drop with a W (No Tuition Refund)

**Start and end dates could vary by program. Specific class times will be listed in each quarter’s registration information and will be listed on the student quarterly class schedules.**

**All dates are inclusive.**

**Registration dates are subject to change.**

**Registration holds must be cleared with the appropriate office by 12:00 PM on Friday when an eCampus deadline to add or drop a class falls on a Sunday.**



**Tuition & Fees:** <https://www.scu.edu/bursar/tuition/>

**Payment Policies:** <https://www.scu.edu/bursar/paymentpolicies/>

**Refund Policies:** <https://www.scu.edu/bursar/refunds>

**Bulletin:** <https://www.scu.edu/bulletin/graduate/leavey-school-of-business/>

The student is personally responsible for knowing all the academic regulations in the Graduate Business Programs in which they are enrolled. Failure to understand these regulations and requirements does not relieve the student of responsibility. This includes but is not limited to grading, holds, honor code, professionalism, leave of absence, withdrawal, concurrent enrollment policies, and deadlines (add, drop, swap, late fees, tuition payments, refund policy, etc.), and graduation requirements. *Students can refer to the Academic Information section, Chapter 5, for additional information in the Graduate Business Programs Bulletin: Student Handbook.*

The student is responsible for resolving any holds placed on their student record.

When requesting a “**Leave of Absence**” in **Workday**, students must use the following dates:

- Fall 2023 = 09/08/2023 – 12/31/2023
- Winter 2024 = 01/01/2024 – 03/26/2024
- Spring 2024 = 03/27/24 – 06/14/2024
- Summer 2024 = 06/15/2024 – 09/09/2024

When “**Applying for Program Completion**” in **Workday**, students must use the following end dates:

- Fall 2023 = 12/08/2023
- Winter 2024 = 03/22/2024
- Spring 2024 = 06/13/2024
- Summer 2024 = 09/04/2024